



BADMINTON ASSOCIATION OF INDIA

(Affiliated to the Badminton World Federation and Badminton Asia Confederation)

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26th February 2026

CURCULAR

Sub: Submission of Bills and Documents for Payment/Reimbursement

While auditing the quarterly accounts of BAI, it has been observed by the Internal Auditors that bills and correspondence are frequently received by BAI for payment/reimbursement after a considerable delay by various stakeholders, BAI's own fraternity and academies. Such delay and approach is not acceptable as per the standard accounting practice and prevailing GST rules. It is compulsory to submit the bills in the dated month of bill. However, with a view to streamline existing systems and procedures, you are requested to keep in mind and bring in the notice of all concerned to ensure that all bills/documents must be submitted invariably within three months from the date of bill. GST complied bills must be submitted in the month of bill date itself. If bills are not received within the stipulated three months time, it would be difficult to book and pay such bills in the books of accounts of BAI.

We hope that we are going to follow the above practices in the interest of each of us.

Sanjay Mishra
Hony General Secretary



SUNRISE

